



MASTER CALENDAR FOR NURSING EVENTS

The Indiana State Nurses offers nursing groups the opportunity to post their local, regional, state, and national meetings on the ISNA web site, www.IndianaNurses.org, and to have this information published in the quarterly *ISNA Bulletin*

Benefits

- One-stop location for all nurses to check local, regional, and national events.
- Improved coordination of calendars among Indiana's nursing organizations.
- Higher visibility and knowledge of nursing groups and their events.
- *ISNA Bulletin*: Distribution to Indiana's 100,000 RNs, LPNs, and nursing students.
- Web: Savings of having events posted on-line instead of preparing mailings (postage and time spent printing, stuffing, and mailing materials).
- Web: Flexibility. Items can be added, deleted, or amended with minimal effort.
- Web: Immediacy. Announcements can be posted as they are provided without three-month lag time.

Format

Each listing will include event, date, time, location, and contact name (including telephone and e-mail address) for more information. On the web site a PDF document can be attached to the calendar with additional information about the event with information supplied by the sponsoring organizations. Submit information via e-mail to ce@indiananurses.org.

Fees:

\$10 per event includes posting on the ISNA web site and in the *ISNA Bulletin* (deadlines permitting*). The fee includes attaching a PDF document to the web calendar with additional information about the event. The information must be supplied by the sponsoring organization.

When information must be created or reformatted (converting Word and/or Excel documents to PDF format) to fit Internet conventions, ISNA will charge an additional \$20 per hour (one-hour minimum) per posting.

*Copy deadline is December 15 for publication in the February/March/April *ISNA Bulletin*; March 15 for May/June/July publication; June 15 for August/September/ October, and September 15 for November/December/January.